

**Data Export Format Specification for
Organization Contacts Export**

Field #	Field Name	Data Type	Maximum Length	Format
1	Org. Name	Text	255	
2	Org. Phone Number	Numeric	15	(###) ###-####
3	Org. Fax Number	Numeric	15	(###) ###-####
4	Org. Email Address	Text	50	
5	Org. Mailing Address 1	Text	100	
6	Org. Mailing Address2	Text	100	
7	Org. City	Text	50	
8	Org. Region	Text	200	
9	Org. Zip Code	Numeric	5	
10	Org. Zip Code Ext	Numeric	4	
11	Org. Country	Text	2	
12	Org. Website	Text	255	
13	Contact First Name	Text	100	
14	Contact Last Name	Text	100	
15	Contact Email	Text	50	
16	Contact Phone	Numeric	15	(###) ###-####

Other Notes

- The comma delimited export (csv) uses the double quote (") as the text qualifier and the comma character as a field delimiter.
- The tab delimited export (txt) uses the tab character as a field delimiter.
- Field names may be included as the first row of the file, the first row of the file is optional.