

**Data Export Format Specification for
Special Event Export**

Field #	Field Name	Data Type	Maximum Length	Format	Description
1	Event Name	Text	50		Name of the Event
2	Description	Text	255		Event Description
3	Beneficiary	Text	50		Beneficiary of the Event
4	Total Dollars Raised	Currency	18	#.00	Total dollars raised for this special event
5	Event Date	Date	10	mm/dd/yyyy	Date of the event
6	CompanyLevel	Text	10		Special Event's Company level
7	FunctionalLevel	Text	10		Special Event's Functional level
8	CoordinatorLevel	Text	10		Special Event's Coordinator level
9	DonorGroup	Text	100		Donor group name

Other Notes

- The comma delimited export (csv) uses the double quote (") as the text qualifier and the comma character as a field delimiter.
- The tab delimited export (txt) uses the tab character as a field delimiter.
- Field names may be included as the first row of the file, the first row of the file is optional.